A NEW LIBRARY & AUDITORIUM

Selwyn College Cambridge

Confirmation of inscription
& Gift form
Confirmation of inscription

I would like to be acknowledged with...

☐ Name on a brick (£500)
☐ Name on an auditorium chair (£1,500)
☐ Name on a library chair (£1,500)
☐ Name on a paving stone (£2,500)
☐ Name on the donor plaque in the auditorium (£10,000)
   (please also tick a brick/chair/paving stone if you wish to also have your name on one of these)
☐ Name on a reading nook (£25,000)
☐ Name on a dressing room (£50,000)
☐ Name on a reading room (£100,000)
☐ Name on a reading area (£100,000)
☐ Name on computer/common room (£150,000)
☐ Name on the terrace (£250,000)

Please fill in the name you wish to have inscribed in the boxes below, one character per box, one name only.

Please note your inscription should be a name. There should be no punctuation.
Years may be included where appropriate if there is room – without brackets is preferred.
Any spaces between names should be given a complete box below.

Inscriptions will not normally be longer than the number of boxes shown.

I confirm that this is my true and correct inscription to be used for the Library & Auditorium Project:

Signed ..............................................................................................................

Date ..................................................................................................................

Name .............................................................................................................

Matriculation Year ........................................................................................

E-mail ..............................................................................................................

Address ...........................................................................................................

Once completed, please return this form to:

Development & Alumni Relations Office
Selwyn College, Grange Road, Cambridge CB3 9DQ

development@sel.cam.ac.uk or 01223 767846
Gift form

Name: ....................................................................................................................................................
Residential address: ................................................................................................................................
................................................................................................................................................................
Postcode: ...............................................................................................................................................
Email: .....................................................................................................................................................
Phone: .....................................................................................................................................................

☐ I wish to remain anonymous

GIFT AID

☐ I want to Gift Aid my donation of £............................. and any donations I make in the future or have made in the past four years to Selwyn College, Cambridge. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Title: ....................... Full Name: ............................................................................................................
Residential address: ..............................................................................................................................
................................................................................................................................................................
Postcode: ................................................................................................................................................
Signature: ................................................................................................................................................
Date: ........................................................................................................................................................

PAYMENT METHOD

Cheque
Please make this payable to Selwyn College and return with this form to:
Alumni & Development Office, Selwyn College, Grange Road, Cambridge, CB3 9DQ

Direct Transfer
Please use the bank details below and email to: development@sel.cam.ac.uk once a transfer has been made.

UK: Sort Code: 20-17-68 | Account Number: 40814598 | Account Name: Selwyn College Bursars A/C
Overseas: Swift Code: BARCGB22 | IBAN: GB18BARC20176840814598

Direct Debit – Please use form overleaf.

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**DIRECT DEBIT GIFT (UK BANK ACCOUNTS ONLY)**

I would like to set up a Direct Debit* donation of £..............  "Instalments cannot exceed £3,000

- [ ] Monthly
- [ ] Quarterly
- [ ] Half-yearly
- [ ] Annually
- Commencing 01/__/_____

For a duration of 1/2/3/4 years (please delete) OR [ ] Make a continuous donation until further notice.

**BANK DETAILS**

Name & Address of your Bank/Building Society ..............................................................................................................

Name(s) of Account Holder(s) ...........................................................................................................................................

Bank/Building Society Account Number ...........................................................................................................................

Branch Sort Code ..............................................................................................................................................................

Signature(s): .................................................................................................................................................................

Date: ..............................................................................................................................................................................

We will send you a copy of your Direct Debit confirmation in the post once the gift has been processed. All Direct Debits are covered by the Direct Debit Guarantee, below.

**THE DIRECT DEBIT GUARANTEE**

- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.

- If there are any changes to the amount, date or frequency of your Direct Debit, Selwyn College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request CTT Charity Payments to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by CTT Charity Payments or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when CTT Charity Payments asks you to.

- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**I AM ALSO INTERESTED IN**

- Meeting with a member of the team to speak further about the Library and Auditorium Project
- Receiving information about leaving a legacy to Selwyn College
- Speaking with someone about tax efficient giving options
- Making a gift of shares (Please enclose information)
- Finding out more about other Selwyn projects

**THANK YOU FOR YOUR DONATION**

REGISTERED CHARITY NUMBER: 1137517

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**DIRECT DEBIT GIFT**

Service User Number: 429690

Instruction to your Bank or Building Society Please pay CTT Charity Payments Direct Debits, from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. (CTT Charity Payments process Direct Debits on behalf of Selwyn College). I understand that this instruction may remain with CTT Charity Payments and if so, details will be passed electronically to my Bank/Building Society. Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

**CREDIT CARD GIFT**

Card type (MasterCard or Visa only): .................................................................

Card no: ......................................................................................................................

Valid From: ........../........../........... Expiry ........../........../........... Issue no: ............. (Maestro only)

Security Number: ............... (3 digits on back of card)

Name: .........................................................................................................................................................

Signature: ......................................................................................................................................................

Date: .............................................................................................................................................................

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