



Full Name (inc. title) \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Please return to:** Development & Alumni Relations Office, Selwyn College, Grange Road, Cambridge CB3 9DQ, UK

If you wish to discuss your donation, please email [development@sel.cam.ac.uk](mailto:development@sel.cam.ac.uk), or call + 44 (0) 1223 763937

### Gift Aid Declaration for use by UK Tax Payers



Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by Selwyn from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ \_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to Selwyn College.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference. Please notify Selwyn if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

### Allocation

I would prefer my gift to be used in the following manner (please tick only one box):

- Student Support     Sport     Choir     Outreach     Where it is most needed
- Please tick here if you wish to remain anonymous (not acknowledged in our printed publications)

### Making a Regular Gift by Direct Debit

I would like to make a regular gift of £ \_\_\_\_\_ monthly / quarterly / annually starting on 1st of (month) \_\_\_\_\_ 20 \_\_\_\_\_ (at least six weeks from now). *Please also complete the Direct Debit Instruction overleaf*

### Other Gifts

Please send me information about making a gift to Selwyn College in my will  
*The 1882 Society recognises alumni and friends who have made provision for Selwyn College in their will*

### Making a Single Gift

I would like to make a single gift of: £ \_\_\_\_\_

- I enclose a cheque / CAF cheque made payable to 'Selwyn College, Cambridge'
- I wish to pay by credit/debit card, and I authorise Selwyn College to debit the amount stated above:  Mastercard     Visa

Card no.           Security code

Start date    Expiry date    Issue no. (if applicable)

Name as it appears on the card \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete the whole form and send it to:

**Development & Alumni Relations Office**  
**Selwyn College, Grange Road**  
**Cambridge CB3 9DQ UK**

## Making a Gift by Bank Transfer

Name: SELWYN COLLEGE BURSARS A/C    Sort Code: 20 - 17 - 68    Account Number: 40814598  
 Bank Address: Barclays Bank, 9–11 St Andrews Street Branch, Cambridge, CB2 3AX, UK  
 SWIFT CODE: BARC GB 22    IBAN: GB18BARC20176840814598

## Instruction to your bank or building society to pay by Direct Debit

Name(s) of account holder(s)

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Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
Address	
Postcode	

Service user number

2	7	7	9	3	7
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Reference: Selwyn ID (for official use only)

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**Instruction to your bank or building society**

Please pay Selwyn College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Selwyn College and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Selwyn College will notify you. 10 working days in advance of your account being debited or as otherwise agreed. If you request Selwyn College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Selwyn College or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Selwyn College asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

